Office of International Affairs

McMaster University

WORK OPPORTUNITY

The Office of International Affairs at McMaster University is hiring short-term instructors for our annual Summer ESL program. This is a short-term program designed to give visiting international students experience with Canadian culture and the McMaster University environment while focussing on improving their academic and practical English skills. The majority of our programs are offered between July 10 and August 4. We also have a small number of positions available for a program offered from August 1 to August 22. Instructors must be available weekday mornings between 9:00am - noon.

We are looking for qualified and experienced ESL instructors to teach high school and/or undergraduate (ages 14-22) international students attending our 3 and 4 week programs. Applicants should be comfortable with teaching English for Academic Purposes or senior high school academic English to ESL students of Intermediate to Advanced Levels competency.

Duties and responsibilities include:

- instruction, lesson planning, record-keeping
- establishing a responsible, encouraging and inclusive style of classroom management
- coordinating with OIA staff as necessary
- coordinating and providing guidance to assigned Program Assistants as appropriate

Please send your CV along with an email outlining your availability in July and August 2017 to Paul Leegsma, Project Officer/Education Coordinator at **leegsmp@mcmaster.ca**. Note that because of varying start dates, any multi-week availability between July 10 to August 22nd may qualify you for consideration. *Please note that this is a temporary-casual position.*