TESL Hamilton-Wentworth

Minutes of the Annual General Meeting

Saturday, April 22, 2017

1. Welcome and call to order – 11:00 a.m., Agnes Kucharska (President TESL Hamilton-Wentworth) opened the meeting. The agenda and the minutes for the AGM were posted on the website in advance of today’s meeting. Hard copies were placed on each table for participants to review. Motion to accept the agenda was made by Jennifer Weiler and Audrey Beaulne. Motion to accept the minutes from the last AGM was made by Katherine Smart and Laverne Clark.
2. President’s Report (Agnes Kucharska)

* Agnes introduced members of the TESL H/W Board and thanked them for their service. She also mentioned and thanked volunteers Brett Basbaum, Cathy Kovacs and Julianne Burgess.
* She reviewed the PD events for the past year including a twitter contest which was won by Justine and asked for feedback regarding future events to encourage more members to attend.
* Agnes encouraged new members to join the TESL H/W Executive and complete a Statement of Interest Form.

1. Affiliate Representative Report (Jennifer Weiler)

* Jennifer explained her role as the affiliate representative and that she attends 3 meetings per year.
* Her report included information regarding TESL Ontario’s $9,000 deficit. The fiscal plan has been posted on their website. Affiliate chapters are also being asked to reduce their costs.
* Jennifer mentioned that the OCELT designation has been well-received and members are very happy. A suggestion was made to TESL Ontario that in future they act as a regulatory body and work on important issues for its members such as pay and working conditions.
* Finally, Jennifer reported on the new TESL Ontario Registry for Research Experts and encouraged members to apply. Information is available on TESL Ontario’s website.

1. Membership Secretary Report (Krystal Donikian)

* Krystal mentioned that she receives a monthly report from TESL Ontario regarding the number of members in our affiliate
* In 2016, there were 216 members and 211 at the end of March 2017
* She reminded members to designate TESL H/W as their affiliate when renewing their membership
* Members were asked to update email address changes with TESL Ontario
* Krystal also encouraged members to join the TESL H/W Executive.

1. Financial Report (Shamini Jacob)

As of April 30, 2016 $2,631.31

Total Income $2,474.08

Total Expenses $2,146.05

Rebate $2,374.80

Current Balance April 23, 2017 $5,057.43\*

\*The bill for the TESL Conference had not been paid as of this date

* Shamini mentioned that the TESL H/W affiliate had managed its finances quite well and that the affiliate could invest in GICs.
* Shamini encouraged the members to contact her with ideas to reduce expenses such as donations and sponsorships

1. President’s Affiliate Award

Julianne Burgess and Patrice Palmer presented the award to Agnes Kucharska. Agnes graciously accepted.

1. Other Business

* There was no other business.

A motion to end the meeting was made by Krystal Donikian and seconded by Julianne Burgess.